ADVERTISEMENT FOR RECRUITMENT TO VARIOUS GROUP 'A' AND 'B' POSTS ON DIRECT RECRUITMENT BASIS AT AIIMS RAIPUR

Opening Date of Online Application	Closing Date of Online Application
13.06.2022	02.07.2022

AIIMS Raipur is an apex healthcare institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Director, AIIMS Raipur invites online applications from the Indian nationals for the following positions on direct recruitment basis:

Advertisement No.	Name of the Post	Gr.	Pay Level (7th CPC)	No. of Vacancies
NF/DR/1/22	Clinical Psychologist	A	Level-10	1 (UR)
NF/DR/2/22	Law Officer	A	Level-10	1 (UR)
NF/DR/3/22	Junior Engineer (A/C & R)	B	Level-6	2 (UR)
NF/DR/4/22	Medical Record Officer	B	Level-6	4 (UR-3, OBC-1)
NF/DR/5/22	Radiotherapy Technician Grade II	B	Level-6	1 (UR)
Total number of vacancies				**9**

Important Note:

1. All the above-mentioned posts are identified suitable for PwD/PwBD candidates (with specified disability). Hence, they are encouraged to apply to these posts.

2. Reservation and/or relaxation to candidates belonging to various categories i.e. SC/ST, OBC-NCL, EWS, PwBD, Ex-SM will be as per the Govt of India rules.

3. Eligibility criteria, age limit, selection procedure, procedure to apply online etc. for the above-mentioned posts are given in the succeeding paragraphs.

4. The Director, AIIMS Raipur reserves the right to vary the vacancies as per the requirements of the Institute / instructions from the Govt. of India.

5. All information related to this recruitment i.e. selection procedure, conduct/result of CBT/interview, changes in vacancies, corrigendum, addendum, document verification, final selection etc. will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from time to time and as and when required. Hence, the Institute will not enter into any correspondence with candidates in such matters.

I. **Eligibility Criteria:** The eligibility criteria for these posts are as follows:-

S.No.	Name of Post and Advt. No. & Date	Eligibility Criteria
1.	**Clinical Psychologist** Advertisement No. NF/DR/1/22 Date: 03.06.2022	**Essential :** M. Phil (Clinical Psychologist) or its equivalent from a recognized University. **OR** Master's Degree in Psychology with Experimental Psychology as one of the subjects with a Diploma in Medical (Clinical) Psychology of recognized Institution/University. **OR** A Ph.D. degree in Clinical Psychology of any recognized University. **Desirable :** Experience of teaching Psychology in recognized teaching institution for at least one year. **Age Limit :** 35 years.
2.	**Law Officer** Advertisement No. NF/DR/2/22 Date: 03.06.2022	**Essential:** 1. Degree in law or equivalent. 2. Should be a qualified legal practitioner with experience of minimum period of six years. **Age Limit :** Between 30 – 45 years.
3.	**Junior Engineer (A/C & R)** Advertisement No. NF/DR/3/22 Date: 03.06.2022	**Essential:** Graduate in Electrical/Mechanical Engineering from a recognized University/Institute. **Desirable:** 2 years experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. **OR** Diploma in Electrical/Mechanical Engineering from a recognized University / Institute with 5 years experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. **Age Limit :** Not exceeding 30 years.
4.	**Medical Record Officer** Advertisement No. NF/DR/4/22 Date: 03.06.2022	**Essential :** (i) Bachelor's Degree preferable of Science from a recognised University or Equivalent; (ii) Should have undergone one-year course for Medical Record Officer from recognised Institution; and (iii) Not Less than 2 Years of experience in organising and maintenance of Medical records in a nominated/ medical institute of science. **Age Limit :** Not exceeding 40 years.

S.No.	Name of Post and Advt. No. & Date	Eligibility Criteria
5.	**Radiotherapy Technician Grade II** Advertisement No. NF/DR/5/22 Date: 03.06.2022	**Essential**: [A] (i) 10+2 with Science Subjects or equivalent from a recognised Board/University. (ii) Diploma (2 years course) in Radiology / Radiotherapy Techniques from a recognized Institution. (iii) 1 year experience as Radiographer / Radiotherapy Technician **OR** [B] BSc. (Hons.) (3 years course) in Radiography / Radiotherapy from a recognized University/Institution. **Age Limit :** Between 18 - 30 years.

II. Important instructions to candidates:

1. The portal for online registration and application for these posts will be available on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from **13.06.2022**.

2. Aspiring candidates who fulfil the prescribed eligibility criteria for the post may apply only **ONLINE** as per procedure given in this advertisement. Before applying, candidates must carefully go through the eligibility criteria and ensure that they fulfil the same so as to avoid disqualification and disappointment at later stage.

3. Candidates applying for **Group 'A'** post are required to **mandatorily send** a duly signed print-out of their online application form along with self-attested copy of documents in support of their eligibility i.e. qualification, experience, age/date of birth, category etc. to the given address through **Speed Post/Registered Post** so as to reach **within 15 days** from the last date of online application failing which candidature of the applicant may not be considered. The Institute shall not be responsible for any postal delay.

4. The envelope containing the print out of application form and self-attested copies of documents should be super-scribed "*Application for the Post of ....*" and be sent to the following address (for Group 'A' posts):-

   Recruitment Cell
   2nd floor, Medical College Building
   Gate No-5, AIIMS Raipur,
   G.E. Road, Tatibandh,
   Raipur – 492099 (C.G.)

5. Candidates applying for **Group 'B'** posts are **not required** to send any document at the time of form filling. However, they must keep a **pdf** copy and/or print out of online application form with them which shall be required with other documents during the **document verification (DV)** and at the time of joining on selection.

6. Candidates working in Central/State/UT Government Organizations/ PSUs/ Autonomous Bodies are required to submit NOC from their current employer along with their application form. These candidates, however, may send an advance copy of application. Such candidates have to mandatorily produce NOC at the time of DV and interview without which they will not be allowed for further process.

7. Age and all other qualifications will be counted as on the last date of submission of online application i.e. **02.07.2022**. Period of experience wherever prescribed shall be counted **after obtaining** the prescribed qualification.

8. As per the Ministry of Education (erstwhile MHRD) Notification dated 27.08.2018, all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions under Section 3 of the UGC Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment under the Central Government provided they have been approved by the UGC and wherever necessary by AICTE for the programmes for which it is the regulatory authority.

9. Candidates possessing equivalent educational qualification shall be required to produce relevant Equivalence Certificate from the authorities concerned at the time of Document Verification. However, final decision regarding equivalence of qualification and selection of such candidates will be taken by AIIMS Raipur.

10. The Institute will not undertake detailed scrutiny of applications for the eligibility and other aspects before or at the time of CBT and, therefore, candidature/ application will be accepted only **provisionally**. Before applying, candidates must go through the eligibility criteria viz. educational qualification, experience, age etc. and satisfy themselves that they are eligible for the post. **Candidature may be cancelled forthwith without any further notice if any information or claim is not found substantiated during document verification**.

11. Success in examination/CBT confers no right of appointment to candidates unless AIIMS Raipur is satisfied after such verification as may be deemed necessary that the candidate is suitable in all respects for appointment to the post selected for.

12. **Medical Fitness**: Appointment of selected candidates is subject to his/her being declared medically fit by the competent Medical Board.

13. **Probation:** Persons selected will be appointed on probation as per the extant rule.

14. **Final Decision:** The decision of AIIMS Raipur in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres, and selection of candidates etc. will be final and binding on the candidates and no enquiry/ representation/ correspondence will be entertained in this regard.

15. **Disqualification**: No person, (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, provided that Central Government may, if satisfied with the reasons/grounds, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

III. **Selection Procedure**: The selection process for all the advertised posts is given in the succeeding paragraphs.

1. **Selection procedure for Group 'A' post:** Selection will be made on the basis of performance of candidate in interview. Shortlisting of candidates for interview will be done on the basis of educational qualification, experience and/or as per the shortlisting criteria decided by the Director, AIIMS Raipur. In case large numbers of applications are received, a 'Screening Test' (CBT or offline) may be conducted for shortlisting of candidates for interview. The details of the 'Screening Test', if decided, will be published on the website of AIIMS Raipur. The decision of Director, AIIMS Raipur in this regard shall be final and binding. Final selection will be based on the marks scored by candidates in the interview.

2. **Selection procedure for Group 'B' posts:** Selection to the advertised Group 'B' posts will be done on the basis of performance of candidate in Computer Based Test (CBT) in the order of merit and subject to fulfilling the eligibility criteria by such candidates during document verification. Candidates have to secure a minimum of **45% marks** in **Part-II of CBT** for empanelment in the order of merit.

IV. **Details of Computer Based Test (CBT)**:   The scheme of CBT for Group 'B' posts is as follows:-

Total No. of MCQs	Total Marks	Total Duration of Test (CBT)	Indicative Scheme / Scope of Syllabus of CBT
100	100	90 minutes	**Part-I : 25 Marks** Questions will be from general knowledge and awareness, English comprehension, quantitative aptitude and general intelligence & reasoning ability. **Part-II : 75 Marks** Questions will be based on the relevant discipline and field of the post.

Important note regarding CBT:		
(a) Candidates have to secure a minimum following prescribed marks (as per category) in the **Part-II of CBT** for empanelment in the order of merit:-		

S.No.	Category	Minimum Qualifying Marks in the Part-II of CBT
1.	UR	45% (for all UR category posts)
2.	OBC-NCL/ EWS	40% (only for posts reserved for respective category)
3.	SC/ST	35% (only for posts reserved for respective category)

(b) There will be **negative marking** of 0.25 mark for each wrong answer.
(c) Reserved category candidates applying for UR category posts have to qualify the Part-II of the CBT by UR standard for empanelment in the order of merit.
(d) Competent authority may revise the qualifying marks depending upon the requirement of the Institute / availability of candidates for the posts.
(e) PwBD candidates will be eligible for scribes and Compensatory time as per the Govt. of India rules on production of valid and requisite certificates.
(f) Relaxation of 5% marks in Part-II of the CBT will be given to PwBD candidates to fill up the vacancies reserved for them provided they are not unfit for such posts. Same relaxed standard will be applied for all the candidates with Benchmark Disabilities whether they belong to UR/SC/ST/OBC.

1. The questions in Part-II will be such as to test a candidate's basic understanding, expertise and general awareness relevant to the post. The syllabus for Part-II will broadly be of the qualifying qualification and experience of the post.

2. **Test Centre**:   CBT is likely to be held at the below mentioned cities. All the candidates must indicate three centres in the order of priority in the online Application Form in which they desire to take the CBT. AIIMS Raipur will endeavour to accommodate the candidates in centres opted by them. However, AIIMS Raipur reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre/city. Further, no request for change of

examination/CBT centre once allotted will be entertained and the candidates will have to appear at the allotted centre at his/her own arrangement and expenses.

Tentative Test Centres for CBT			
1. Ahmadabad	2. Bengaluru	3. Bhopal	4. Bhubaneswar
5. Chandigarh	6. Chennai	7. Ernakulum	8. Guwahati
9. Hyderabad	10. Kolkata	11. Lucknow	12. Mumbai
13. Nagpur	14. New Delhi	15. Patna	16. Prayagraj
17. Raipur	18. Ranchi	19. Visakhapatnam	

3. **e-Admit Card for CBT**: Candidates shall be issued an e-Admit Card before the commencement of CBT. The e-Admit Card will be made available in the website of AIIMS Raipur (www.aiimsraipur.edu.in) for downloading by candidates. 'Admit Card' will **not** be sent to candidates by any other mode. On downloading of e-Admit Card, candidates are advised to check it carefully and bring discrepancies/errors, if any, to the notice of the Recruitment Cell, AIIMS Raipur immediately. **It is reiterated that the request for change of test centre allotted to candidates i.e. appearing on their e-Admit Card will not be entertained**.

4. Candidates must note that merely issuing of e-Admit Card to them will not imply that their candidature has been finally cleared by the Institute. The Institute will take up verification of eligibility conditions with reference to original documents only after the candidate qualifies the CBT or for Interview, as the case may be.

5. **Answer Keys of CBT**: Answer keys of CBT will be published on the website of AIIMS Raipur after the CBT. Candidates will be given opportunity to submit representation/objection to the answer key, if any. They can do so with supporting documents/justification within the stipulated time and ONLY through the designated web-link / web-portal on payment of Rs 100/- per question. Representation received from any other mode will not be entertained. There shall be no provision for re-evaluation/ re-checking of the scores. The decision of AIIMS Raipur will be final and no correspondence in this regard shall be entertained.

6. **Resolution of Tie Cases**: In the event of tie in scores of candidates in CBT/ examinations, merit will be decided by applying following criteria, one after another in the order given below, till the tie is resolved:-

   (a) First by using number of wrong answers: candidate with less wrong answers (negative marks) in CBT will be placed higher in the order of merit.

   (b) By date of birth: older candidate will be placed higher in the order of merit.

   (c) By alphabetical order in which the names of the candidates appear.

7. **Result of CBT**: Result of CBT will be published on the website of AIIMS Raipur in due course. No separate correspondence shall be entertained in this regard.

8. **Document Verification**: Original documents of shortlisted candidates in the order of merit (to a certain extent with reference to the number of vacancies) will be verified physically. The date and details of document verification will be notified on the website of AIIMS Raipur after declaration of CBT result.

9. **Final Result:** Final result will be prepared on the basis of marks scored by candidates in CBT in the order of merit provided such candidates are also declared eligible during document verification. The final result (i.e. list of selected candidates) will be published on the website of AIIMS Raipur.

V. **Age Relaxation**: Age relaxation permissible to candidates of various categories beyond the prescribed upper age limit of the advertised posts is as under:-

S. No	Category	Age Relaxation	Remarks
(a)	OBC-NCL	3 years	Only for posts reserved for OBC-NCL
(b)	SC / ST	5 years	Only for posts reserved for SC/ST
(c)	PwBD	10 years	With not less than 40% of specified disability and provided that the age of applicant shall not exceed 56 years.
(d)	Central Government Employees	5 years	With 3 years of continuous service and working in the post which is in the same line or allied cadres.
(e)	Ex-servicemen/ Commissioned Officers	Length of military service increased by three years	
(f)	Existing contractual employees of AIIMS Raipur	For the period they have served AIIMS Raipur as on the date of application, upto a maximum limit of 5 years, whichever is lower.	

- Candidates belonging to SC/ST/OBC category who are also coming under the category of Ex-servicemen or PwBD or Central Govt. employees will be eligible for grant of cumulative age-relaxation under both categories, if they apply for the posts reserved for their category.
- Age relaxation to any other category will be as per the Government of India rules.
- All the above-mentioned relaxations in upper age limit shall be permissible **only on** fulfilment of terms and conditions mentioned in the relevant rules.

VI. Important Note for Candidates :

1. Age relaxation and reservation shall be permissible to SC/ST/OBC candidates only against the **vacancies reserved for them** on submission of valid caste/category certificate. The particular caste to which the candidate belongs should be included in the list of reserved communities issued by the Central Government.

2. Application against the reserved category posts will be considered only if it is with a valid caste/category certificate issued by the competent authority in the prescribed format.

3. OBC-NCL candidates' eligibility will be based on the castes borne in the Central List of Govt of India failing which candidature will not be considered for posts reserved for OBC. The OBC candidates applying for the vacancies reserved for them against this advertisement must produce OBC (Non-Creamy Layer) certificate based on the income for the Financial Year (FY) 2021-22, 2020-21 and 2019-20.

4. Reserve category candidates who are selected on their own merit without relaxed standards will be accommodated against the unreserved vacancies as per their position in the order of merit. The reserved vacancies will be filled up from amongst the eligible relevant reserved category candidates in the order of merit.

5. Reserved category candidates who qualify on the basis of relaxed standards viz. age limit, experience or qualifications, etc, irrespective of their merit position, are to be counted against reserved vacancies only.

6. In so far as cases of Ex-serviceman (Ex-SM) are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly for PwBD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.

7. A person with disability (PwD/PwBD) who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with disability of relevant category.

8. Benefits to person with disabilities (PwD) will be allowed in accordance with the Rights of Persons with Disabilities Act, 2016 and Rules framed there-under. Benefit under the PwD category will be admissible to only those who suffer from not less than 40% of specified disability. Such PwBD candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format. PwBD candidates can download the proforma of certificate from the website of AIIMS Raipur.

    (link:- https://www.aiimsraipur.edu.in/user/vacancies-form.php)

9. Specified/suitable category of disabilities for the posts for PwBD candidates will be as per the Ministry of Social Justice and Empowerment, Govt. of India, Notification No. 38-16/2020-DD-III dated 04.01.2021 and as decided by the appointing authority considering the functional/physical requirements of the post.

10. The indicative suitable category of disabilities for the posts are as follows:-

Name of the Post	Indicative Suitable Category of Benchmark Disabilities
Clinical Psychologist	B, LV, OA, OL, BA, BL, OAL, BLOA, BLA, LC, Dw, AAV, SLD, MD involving all of these.
Law Officer	B, LV, HH, OL,OA, BA, BL, OAL, BLOA, BLA, CP, LC, Dw, AAV, SLD, MD involving all of these.
Junior Engineer (A/C & R)	D, HH, OA, OL, CP, LC, Dw, AAV, ASD (M), SLD, MI, MD involving all of these.
Medical Record Officer	D, HH, OA, BA, OL, BL, CP, LC, Dw, AAV, ASD(M), MD involving all of these.
Radiotherapy Technician Grade II	HH, OL, Dw, AAV, LC (OL), ASD, MI

Abbreviations Used: B= Blind, LV= Low Vision, HH= Hard of Hearing, OA= One Arm, OL= One Leg, BA= Both Arms, BL= Both Leg, OAL= One Arm and One Leg, BLOA= Both Leg & One Arm, BLA= Both Legs Arms, LC= Leprosy Cured, AAV= Acid Attack Victims, Dw= Dwarfism, ASD= Autism Spectrum Disorder, SLD= Specific Learning Disability, MI= Mental Illness, MD= Multiple Disabilities, ASD(M)= Autism Spectrum Disorder (mild), CP=Cerebral Palsy.

11. Ex-servicemen/Commissioned Officers seeking age relaxation shall be required to produce Discharge Book / documents issued by the competent authority in support of their category. Candidates can download the proforma of certificate from the website of AIIMS Raipur.

    (link: https://www.aiimsraipur.edu.in/user/vacancies-form.php).

12. Ex-servicemen who have already secured employment in civil side under Government in Group 'C' or 'D' posts on regular basis after availing of the benefit of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category. However, such candidate can avail of the benefit of reservation as ex-serviceman for subsequent employment if he immediately after joining civil employment, gives self-declaration/undertaking to the concerned employer about the various vacancies for which he had applied for before joining the initial civil employment as mentioned in the DoPT OM dated 14.08.2014.

13. Request for change of category i.e. reserved to unreserved or vice-versa will not be entertained. In cases of enlisting a particular community in the list of any of the reserved communities by the Govt. of India not more than 3 months before the submission of application, the request of change of category from Unreserved to Reserved may be considered by the Institute on merit.

14. In case of a candidate unfortunately becoming a candidate belonging to Person with Benchmark Disability during the course of the examination process, the candidate should produce valid document of acquiring a disability to the extent of 40% or more as defined under the RPwD Act, 2016 to enable drawing the benefits of reservation/relaxation as available to the Persons with Benchmark Disability.

VII. Application Fee: A **non-refundable** application fee is required to be paid only in **online/digital mode**. Applications without the prescribed fee (unless remission of Fee is claimed) shall be summarily rejected. Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination. The application fee applicable to various categories is as follow:-

S.No.	Category of the Candidate	Application Fee (excluding transaction charges)
1.	General, OBC, EWS	Rs 1000/-
2.	SC/ST, PwBD, Female, Ex-servicemen	Nil

Note: Candidates are advised to retain a copy of payment (fee) receipt generated by the remitting bank/online portal. It may be required at later stage for reference.

VIII. Procedure for filling up Online Application:

1. For filling up of online application form, candidates must have the following readily available with them:-

   (a)   Valid e-mail ID.
   (b)   Scanned passport size photograph of the candidate (in JPEG/JPG format).
   (c)   Scanned signature of the candidate (in JPEG/JPG format).
   (d)   Online payment option for payment of application fee, if applicable.
   (e)   Any other requirement, as per the advertisement.
   (f)   Specification and size of image files (scanned/digital copy of photograph and signature of the candidate) should be as per the details at point No. 9 below.

2. Candidates must apply online through the website of AIIMS Raipur www.aiimsraipur.edu.in. Applications received through any other mode will not be accepted and summarily rejected.

3. Candidates have to go to the online application portal/web-link given on the website of AIIMS Raipur (www.aiimsraipur.edu.in), register themselves and follow the instructions on the application portal for filling up online application form.

4. Candidates must fill all the fields of online application form **correctly**. There is no provision for correcting the details after submission of online application form. Request for change in any information at later stage will **not** be considered.

5. Candidates must write their name, date of birth, father's/mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of CBT or Document Verification or when it comes to the notice.

6. Candidates who wish to apply for more than one post should apply separately for each post and pay the applicable fee for each post in the online/digital mode only.

7. Only one online application is allowed to be submitted by a candidate for a particular post. In case of multiple Online Applications from a candidate, the Online Application with higher "Application Number" shall be considered for further process subject to fulfillment of other requirement including successful payment of application fee. In such cases, fee paid against one "Application Number" shall not be adjusted against any other "Application Number".

8. While applying online, candidates must ensure that in the preview of online application form, their photo and signature are clearly visible. If photo/signature is not clearly visible in preview that means the image file of photo or/and signature are not as per the given specifications. It will lead to rejection of application. Hence, candidates are advised to adhere to the specifications of image.

9. **Specifications for photograph and signature**: The scanned/digital copy of photograph and signature of the candidate to be uploaded in the online application should as per the specifications given below:

    (a) Specification of **photograph** to be uploaded in the online application:
        (i)   The photograph must be a recent passport size colour picture.
        (ii) The background of the photograph should be a light-coloured or preferably a white background.
        (iii) Cap, hat and dark/sun-glasses are not acceptable. Religious headwear is allowed but it must not be covering the face of candidate.
        (iv) The preferred dimensions of the image are 200 x 230 pixels.
        (v)   Size of the image file should be between 20 KB – 100 KB.

    (b) Specification of **signature** to be uploaded in the online application:
        (i)   The applicant has to sign on a white paper with black ink pen and scan and save it in JPEG/JPG format as per the specification below.
        (ii) The preferred dimensions of the image are 140 x 60 pixels.
        (iii) Size of the image file should be between 10 KB – 50 KB.

10. Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to website on account of heavy load on the website during the closing days.

IX. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Raipur is an autonomous body under the Ministry of Health and Family Welfare, Govt. of India. Service under the Institute is governed by the Act and the Rules / Regulations framed under the Act. The matter of technical resignation is under consideration at the administrative ministry and admissible benefits, if any, will be discharged as per the decision of the ministry.

2. On appointment, in addition to pay, selected candidates will be entitled to other allowances and service benefits i.e. DA, HRA (or accommodation), TA, Leave, LTC, NPS, Employee Health Scheme etc. as admissible to employees of AIIMS Raipur.

3. All the appointees are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raipur.

4. Without prejudice to criminal/legal/disciplinary action, the candidate is liable to be disqualified from the CBT/recruitment on account of the following:-
   (a) Using unfair means during the CBT/recruitment process; or
   (b) Violating any of the instructions given in the e-Admit Card; or
   (c) Impersonating or procuring impersonation by any person; or
   (d) In case of possession and/or use of mobile/electronic devices during CBT; or
   (e) Misbehaving in the examination hall / place of document verification (DV); or
   (f) Influencing the examiners / staff employed for examination/CBT/DV; or
   (g) Damaging infrastructure/equipments in the examination hall/place of DV; or
   (h) Obstructing the conduct of examination/recruitment process; or
   (i) Instigating other candidates to boycott the examination / DV process; or
   (j) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. or
   (k) Harassing, threatening or doing bodily harm to the staff employed; or
   (l) Any other inappropriate and undisciplined behavior during the process.

5. The candidate should not have been convicted by any Court of Law.

6. In case, any information or declaration given by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this recruitment, he/she will be liable to be removed from the service and/or action, as deemed fit, may be taken against him/her by the appointing authority.

7. Date of birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Institute for determining the age and no subsequent request for change will be considered or granted.

8. Candidates should note that their candidature will remain provisional till the veracity of the document submitted by them is verified by AIIMS Raipur.

9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.

10. The Director, AIIMS Raipur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.

11. No TA/DA will be paid for appearing in the recruitment process/test/interview.

12. Communication with candidates regarding recruitment process will be made through email ID provided by them in their online application form.

13. All the information related to the recruitment will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates related to the recruitment.

14. For any **technical support** during filling of online application form, candidates should email to helpdesk.aiimsraipur@gmail.com mentioning their Application ID and post applying for in the Subject line. They may also call on **62657-30693**.

15. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in. Candidate must mention his/her Application ID and Post applying/applied for in the Subject line of e-mail. They may also call on 0771-2577267 on working days (between 11 AM – 5 PM).

16. All the records related to this recruitment will be preserved up to 6 months from the date of declaration of result and thereafter, these shall stand destroyed.

17. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Raipur (CG).

Sd/-
Dy. Director (Admin.)
AIIMS Raipur (CG)